

Student/Instructor General Orientation Checklist

Issued: 05/18/2023



Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

HITEP, INC

Facility Name

PATRIC MAHEVIN

Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	PO	Dietary and Nutrition	PO
Elder Justice Act Fact Sheet & Acknowledgement	PO	Fall Management	PO
Compliance Program and Code of Conduct Brochure	PO	Transfer/Lifts	PO
Resident Rights	PO	Fire Safety and Emergency Procedures	PO
Dignity, Respect, and Customer Service	PO	Evacuations	PO
Communicating with Residents	PO	Smoking Policy	PO
Identification of Residents	PO	Hazardous Communications	PO
Advanced Directives	PO	Skin & Wound Management	PO
Restraint Education	PO	General Infection Control Practices	PO
Trauma Informed Care	PO	Glucometer Cleaning and Disinfecting	PO
Dementia	PO	Bloodborne Pathogens	PO
Elopement and Wandering	PO	Handwashing/Hand Hygiene	PO
Documentation	PO	Standard Precautions	PO
Point Click Care (PCC)	PO	Transmission Based Precautions	PO
Computer and Electronic Communications	PO	Respiratory Protection and Fit Testing	PO
HIPAA and Confidentiality	PO	COVID-19	PO
HIPAA Acknowledgement Form	PO	QAPI (Quality Assurance/Performance Improvement)	PO

By signing below, I have received and understand the information provided to me on the above topics.

PO

Student or Instructor Signature

02/10/25

Date

[Signature]

Facility Representative Signature

2/10/25

Date