Student/Instructor General Orientation Checklist

Issued: 05/18/2023

Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

Hi Top Inc
Facility Name

Ryan Snipe
Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	RS	Dietary and Nutrition	
Elder Justice Act Fact Sheet & Acknowledgement	RS	Fall Management	
Compliance Program and Code of Conduct Brochure	RS	Transfer/Lifts	RS
Resident Rights	RS	Fire Safety and Emergency Procedures	RS
Dignity, Respect, and Customer Service	RS	Evacuations	RS
Communicating with Residents	RS	Smoking Policy	RS
Identification of Residents	RS	Hazardous Communications	RS
Advanced Directives	RS	Skin & Wound Management	RS
Restraint Education	RS	General Infection Control Practices	RS
Trauma Informed Care	RS	Glucometer Cleaning and Disinfecting	RS
Dementia	RS	Bloodborne Pathogens	RS
Elopement and Wandering	RS	Handwashing/Hand Hygiene	RS
Documentation	RS	Standard Precautions	RS
Point Click Care (PCC)	RS	Transmission Based Precautions	RS
Computer and Electronic Communications	RS	Respiratory Protection and Fit Testing	RS
HIPAA and Confidentiality	RS	COVID-19	RS
HIPAA Acknowledgement Form	RS	QAPI (Quality Assurance/Performance Improvement)	RS

By signing below, I have received and understand the information provided to me on the above topics.

Ryan Snipe/Dmanuel, RN
Student or Instructor Signature

02/12/2025
Date

Facility Representative Signature

2/12/25
Date