



Student/Instructor General Orientation Checklist

Issued: 05/18/2023

Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

Hitep BI
Facility Name

Mary Luz Morales
Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	MM	Dietary and Nutrition	MM
Elder Justice Act Fact Sheet & Acknowledgement	MM	Fall Management	MM
Compliance Program and Code of Conduct Brochure	MM	Transfer/Lifts	MM
Resident Rights	MM	Fire Safety and Emergency Procedures	MM
Dignity, Respect, and Customer Service	MM	Evacuations	MM
Communicating with Residents	MM	Smoking Policy	MM
Identification of Residents	MM	Hazardous Communications	MM
Advanced Directives	MM	Skin & Wound Management	MM
Restraint Education	MM	General Infection Control Practices	MM
Trauma Informed Care	MM	Glucometer Cleaning and Disinfecting	MM
Dementia	MM	Bloodborne Pathogens	MM
Elopement and Wandering	MM	Handwashing/Hand Hygiene	MM
Documentation	MM	Standard Precautions	MM
Point Click Care (PCC)	MM	Transmission Based Precautions	MM
Computer and Electronic Communications	MM	Respiratory Protection and Fit Testing	MM
HIPAA and Confidentiality	MM	COVID-19	MM
HIPAA Acknowledgement Form	MM	QAPI (Quality Assurance/Performance Improvement)	MM

By signing below, I have received and understand the information provided to me on the above topics.

Mary Luz Morales
Student or Instructor Signature

2/12/25
Date

[Signature]
Facility Representative Signature

2/12/25
Date