



Student/Instructor General Orientation Checklist

Issued: 05/18/2023

Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

HITEP RI
Facility Name

Naisha Ruiz
Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	NR	Dietary and Nutrition	NR
Elder Justice Act Fact Sheet & Acknowledgement	NR	Fall Management	NR
Compliance Program and Code of Conduct Brochure	NR	Transfer/Lifts	NR
Resident Rights	NR	Fire Safety and Emergency Procedures	NR
Dignity, Respect, and Customer Service	NR	Evacuations	NR
Communicating with Residents	NR	Smoking Policy	NR
Identification of Residents	NR	Hazardous Communications	NR
Advanced Directives	NR	Skin & Wound Management	NR
Restraint Education	NR	General Infection Control Practices	NR
Trauma Informed Care	NR	Glucometer Cleaning and Disinfecting	NR
Dementia	NR	Bloodborne Pathogens	NR
Elopement and Wandering	NR	Handwashing/Hand Hygiene	NR
Documentation	NR	Standard Precautions	NR
Point Click Care (PCC)	NR	Transmission Based Precautions	NR
Computer and Electronic Communications	NR	Respiratory Protection and Fit Testing	NR
HIPAA and Confidentiality	NR	COVID-19	NR
HIPAA Acknowledgement Form	NR	QAPI (Quality Assurance/Performance Improvement)	NR

By signing below, I have received and understand the information provided to me on the above topics.

Naisha Ruiz / Dmank RN
Student or Instructor Signature

2-12-25
Date

Naisha Ruiz
Facility Representative Signature

2/12/25
Date