

Student/Instructor General Orientation Checklist

Issued: 05/18/2023



Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

Hilary JAC

Facility Name

Alba Morales

Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	A.M	Dietary and Nutrition	AM
Elder Justice Act Fact Sheet & Acknowledgement	A.M	Fall Management	AM
Compliance Program and Code of Conduct Brochure	A.M	Transfer/Lifts	AM
Resident Rights	A.M	Fire Safety and Emergency Procedures	AM
Dignity, Respect, and Customer Service	AM	Evacuations	AM
Communicating with Residents	A.M	Smoking Policy	AM
Identification of Residents	A.M	Hazardous Communications	AM
Advanced Directives	A.M	Skin & Wound Management	AM
Restraint Education	A.M	General Infection Control Practices	AM
Trauma Informed Care	A.M	Glucometer Cleaning and Disinfecting	AM
Dementia	A.M	Bloodborne Pathogens	AM
Elopement and Wandering	A.M	Handwashing/Hand Hygiene	AM
Documentation	A.M	Standard Precautions	AM
Point Click Care (PCC)	A.M	Transmission Based Precautions	AM
Computer and Electronic Communications	A.M	Respiratory Protection and Fit Testing	AM
HIPAA and Confidentiality	A.M	COVID-19	AM
HIPAA Acknowledgement Form	A.M	QAPI (Quality Assurance/Performance Improvement)	AM

By signing below, I have received and understand the information provided to me on the above topics.

Alba Morales

Student or Instructor Signature

02-10-2025

Date

[Signature]

Facility Representative Signature

2/10/25

Date