

Student/Instructor General Orientation Checklist

Issued: 05/18/2023



Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

Hitep Inc
Facility Name

Characna Vega
Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	cm	Dietary and Nutrition	cm
Elder Justice Act Fact Sheet & Acknowledgement	cm	Fall Management	cm
Compliance Program and Code of Conduct Brochure	cm	Transfer/Lifts	cm
Resident Rights	cm	Fire Safety and Emergency Procedures	cm
Dignity, Respect, and Customer Service	cm	Evacuations	cm
Communicating with Residents	cm	Smoking Policy	cm
Identification of Residents	cm	Hazardous Communications	cm
Advanced Directives	cm	Skin & Wound Management	cm
Restraint Education	cm	General Infection Control Practices	cm
Trauma Informed Care	cm	Glucometer Cleaning and Disinfecting	cm
Dementia	cm	Bloodborne Pathogens	cm
Elopement and Wandering	cm	Handwashing/Hand Hygiene	cm
Documentation	cm	Standard Precautions	cm
Point Click Care (PCC)	cm	Transmission Based Precautions	cm
Computer and Electronic Communications	cm	Respiratory Protection and Fit Testing	cm
HIPAA and Confidentiality	cm	COVID-19	cm
HIPAA Acknowledgement Form	cm	QAPI (Quality Assurance/Performance Improvement)	cm

By signing below, I have received and understand the information provided to me on the above topics.

Characna Vega
Student or Instructor Signature

2-13-25
Date

[Signature]
Facility Representative Signature

2-13-25
Date