



Student/Instructor General Orientation Checklist

Issued: 05/18/2023

Each student and instructor should receive an orientation packet that contains the following information. After reviewing each of the following items, please initial beside the topic indicating understanding.

Hitec RJ, Inc
Facility Name

Lucia Laureano Cordero
Name of Student or Instructor

Topic	Initials	Topic	Initials
Abuse, Neglect, Misappropriation	LL	Dietary and Nutrition	LL
Elder Justice Act Fact Sheet & Acknowledgement	LL	Fall Management	LL
Compliance Program and Code of Conduct Brochure	LL	Transfer/Lifts	LL
Resident Rights	LL	Fire Safety and Emergency Procedures	LL
Dignity, Respect, and Customer Service	LL	Evacuations	LL
Communicating with Residents	LL	Smoking Policy	LL
Identification of Residents	LL	Hazardous Communications	LL
Advanced Directives	LL	Skin & Wound Management	LL
Restraint Education	LL	General Infection Control Practices	LL
Trauma Informed Care	LL	Glucometer Cleaning and Disinfecting	LL
Dementia	LL	Bloodborne Pathogens	LL
Elopement and Wandering	LL	Handwashing/Hand Hygiene	LL
Documentation	LL	Standard Precautions	LL
Point Click Care (PCC)	LL	Transmission Based Precautions	LL
Computer and Electronic Communications	LL	Respiratory Protection and Fit Testing	LL
HIPAA and Confidentiality	LL	COVID-19	LL
HIPAA Acknowledgement Form	LL	QAPI (Quality Assurance/Performance Improvement)	LL

By signing below, I have received and understand the information provided to me on the above topics.

[Signature]
Student or Instructor Signature

2-12-2025
Date

[Signature]
Facility Representative Signature

2/12/25
Date